

## A Message from the Managing Partner about COVID-19

March 19, 2020

Dear Clients and Friends,

This is to provide you with resources and information to help you address your legal needs during the COVID-19 outbreak and to assure you that we have the structure and capacity in place to serve those needs.

**Multidisciplinary counsel:** We are hearing from our clients with a multitude of business questions related to the short and long-term impact of the virus. To address your questions and concerns, we have formed a COVID-19 Task Force made up of a multidisciplinary group of lawyers and professional staff to provide you with thorough and timely responses to your questions. To access that taskforce expertise, you can contact any of our lawyers who will get you to the right lawyer to most effectively assist you.

**Advisory page/resources:** We have built a [Coronavirus COVID-19 Advisory page](#) on our firm's website that we update on a rolling basis. We also are producing numerous webcasts to help our clients stay current on this rapidly evolving situation. I invite you [bookmark this page](#) and return for new information.

**Crisis management:** At Haynes and Boone we have had a crisis response team since 2015. We have worked together through hurricanes, earthquakes and tornadoes, and this team will take the lead for our firm as we face the unprecedented COVID-19 pandemic. I am happy to report that our attorneys and staff are working together to support each other and you as one firm, and we continue to serve our clients every day. To help slow the spread of the virus, we have instituted a work from home policy for all lawyers and professional staff, leaving offices open with the minimal staffing needed to support operations.

**Technology infrastructure:** We have invested in the development of a secure, high performance technology infrastructure to allow our entire workforce to work remotely. Prior to the current crisis, we developed a firm program to underwrite the costs of establishing a home office for lawyers and professional staff to replicate their work office. Approximately 80% of our lawyers and staff took advantage of

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this program, which has made our conversion to a remote work environment something we accomplished quickly and seamlessly. We will continue to provide you with the same level of exceptional service and counsel that you have expected of us for 50 years.

We are committed to our employees, our clients and our communities. We are mindful of the growing number of people who are impacted directly by the coronavirus. Our sincerest hope is that you remain safe and healthy. As always, we thank you for your trust as we all work through this most challenging period. If there is anything I can do for you, please do not hesitate to contact me. We will get through this together.

Tim Powers  
Managing Partner  
Haynes and Boone, LLP